

CARSON CITY BOARD OF SUPERVISORS
Minutes of the Special November 19, 1999, Meeting
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A special meeting of the Carson City Board of Supervisors was held on Friday November 19, 1999, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 9 a.m.

PRESENT:	Ray Masayko	Mayor
	Kay Bennett	Supervisor, Ward 4
	Robin Williamson	Supervisor, Ward 1
	Jon Plank	Supervisor, Ward 2
	Pete Livermore	Supervisor, Ward 3

STAFF PRESENT:	John Berkich	City Manager
	Kit Weaver	Assessor
	Alan Glover	Clerk-Recorder
	Gary Kulikowski	Internal Auditor
	Dan St. John	Deputy City Manager
	Bill Milligan	Chief Court Administrator
	Bill Lewis	Chief Juvenile Probation Officer
	Walter Sullivan	Community Development Director
	David Heath	Finance Director
	Louis Buckley	Fire Chief
	Daren Winkelman	Health Director
	William Naylor	Information Services Director
	Sally Edwards	Library Director
	Steve Kastens	Parks and Recreation Director
	Judy Fisher	Personnel Manager
	Rob Joiner	Principal Planner/Redevelopment Dir.
	Andy Burnham	Capital Projects Manager
	John Flansberg	Street Operations Manager
	Tom Hoffert	Utility Operations Manager
	Melanie Bruketta	Deputy District Attorney
	Jerry Mather	Chief Deputy Sheriff
	Jill Baker-Tingey	Extension Service Prog. Coordinator
	John Simms	Juvenile Detention Prog. Coordinator
	Dwight Dimit	Lieutenant
	Jack Friar	Detective
	Liz Teixeira	Administrative Asst. to City Mgr.
	Katherine McLaughlin	Recording Secretary
	(S.B.O.S. 11/19/99 Tape 1-0001)	

FACILITATOR: Carl Dahlen

PUBLIC: Lonnie Johns; Dave Morgan; and Amanda Hammon from the
Nevada Appeal

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE - Mayor Masayko convened the meeting at 9:10 a.m. Roll call was taken. The entire Board was present constituting a quorum. Mayor Masayko lead the Pledge of Allegiance.

CITIZEN COMMENTS (1-0018) - None.

1. REVIEW OF VISION STATEMENT AND MISSION STATEMENT (1-0022) - City Manager Berkich explained the purpose of the meeting and the plan to use overhead slides. (Copies are in the file.) He introduced Facilitator Carl Dahlen. Mr. Dahlen welcomed those in attendance, described his professional background and

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knowledge of the community, and reviewed the agenda. Mr. Berkich displayed the placards with the vision and mission statements. Supervisor Livermore suggested that the statements be made letter size and hung in all City offices rather than BE large placards in a few strategic locations in the community. Supervisor Bennett requested the motto stress that we are "proud of our past and confident in our future". Mayor Masayko suggested that the mission and vision statements be separated and posted throughout the City. Smaller versions could be posted in individual offices. The print on the placards was to be enlarged. Locations for them were discussed including the foyers of City buildings. Discussion ensued on the wording which indicated the placards needed to be revised to match the latest version which read "...by providing a diversified and well-planned community...". A similar problem was encountered with the mission statement. Following discussion, it was determined that it should read: "Carson City will constantly strive to advance as a well-maintained community through open and accountable government leadership dedicated to providing public safety, responsible environmental planning, recreational opportunities, quality education, a natural setting and preservation of our cultural resources. Our goal is to continue as a progressive, healthy, and liveable community for future generations and to perpetuate our proud legacy as Nevada's historic State Capital."

4. REVIEW AND UPDATE THE 1999 SITUATIONAL ANALYSIS (1-0398) - Discussion combined the 1998-1999 situational analysis with the 1999-2000 analysis. The following items were added to the strengths: sports/recreation/tourist opportunities; the freeway; storm drainage plan; regional youth facility; the new Public Safety Complex; downtown redevelopment; Open Space plan; disaster plan; expansion of the Subconservancy District; first time home buyers program; "One Region, One Vision" concept; major project review process; and economic advantage of the freeway interchange. Additions to opportunities were: a drainage solution; a new dispatch center; growing transit system; census 2000; CDBG entitlements as an MPO; the growth at Western Nevada Community College; good regional partnerships; the Pony Express Pavilion; emergency preparedness; infill projects; regional resource management; the internet; affordable housing; obtain national retailers/economic development; establishment of the highest and best use for the remaining vacant land; and development of a marketing strategy/incentive(s) including a tool box for economic development opportunities. Discussion indicated the internet should also remain as a weakness. Additions to weaknesses were: work force inadequacy; the loss of the Center for Excellence; unpaved streets; adequate library facilities and services; need for a global and long-range vision; and community policing/Sheriff's Office staffing and facilities. The lack of infrastructure in north Carson was revised to indicate for the lack is in the entire community. Items removed from weaknesses were: the Pony Express Pavilion; the Northgate facility; and public transit. Items eliminated from threats were: Y2K; State Fire Marshall's proposed regulations; the freeway; misinformation in elections; lack of volunteers; disaster plan; and the internet. Additions to threats were: reapportionment; reduction/lack of affordable housing/lots; growth in the region; increased sophisticated criminal activities and intensity; and increased domestic violence. Threat items that were combine are: the lack of training and ethical issues for boards, committees and commissions. Comments sometimes justified the additions/deletions. Discussion also pointed out the economic disadvantage provided when businesses are located in one county and their employees reside in another. Purportedly, the legislature is analyzing this imbalance and may address it during the next session. Regional stability may be provided by this legislation. Board comments also emphasized the desire to not lose economic opportunities which may require development of new procedures/policies to give City staff latitude in negotiations. Justification was requested for the need to chase economic programs which indicate that bigger is not always better as well as the amount of sustainability required for the community.

BREAK: A recess was declared at 10:30 a.m. (1-1393) The entire Board was present when Mr. Dahlen reconvened the session at 10:48 a.m., constituting a quorum.

5. ACTION ON IDENTIFICATION OF CURRENT ISSUES/NEEDS AND 3. REVIEW AND UPDATE THE 1999 ENVIRONMENTAL SCAN (1-1532) - Library Director Sally Edwards and Deputy City Manager Dan St. John's goals were read into the record. (Copies are in the file.) Guidelines indicated that budget impacts were not to be considered at this time. Mr. St. John indicated the Department consolidations had created new revenue enhancements and described the need for storm drain plans. (Supervisor Bennett left the meeting-- 11:10 a.m. A quorum was still present.) Discussion listed the following needs: Clerk-Recorder - a new vote

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counting system if election by wards is implemented, technical support requirements for redistricting, and a location for Records Management if a new district/drug court is created; Sheriff's Office - a dispatch and administrative facility(ies), dispatch software, additional staffing, signed employee contracts, and a public safety master plan; and Health - an on-call staff program and a GIS staff person. Juvenile Probation Officer Bill Lewis limned the impact growth has had on his Department including juvenile delinquency, gang activities, regional needs, and mental health services. Additional funding to meet these needs will not be sought until grant opportunities and other sources have been explored. Funding for the regional juvenile facility was felt to be the biggest challenge at this time and was added to the list. The juvenile facility phase 2 funding and a second juvenile master will be considered in the near future. Additional comments added the following items to the list: Parks and Recreation Department - facility maintenance and parks staff; Personnel - staff training officer/public information officer or replacement of the Center for Excellence; Fire - staffing and public safety master plan including a business plan for the ambulance service; and Juvenile Detention - a remodeled kitchen at the juvenile facility. Redevelopment Director Rob Joiner described legislative changes which needed to be implemented for the betterment of the Redevelopment District. He also justified expanding the District boundaries and its incentive programs. Discussion added: Community Development - additional staffing including someone to conduct economic development and CDBG programs although the census will not impact CDBG programs until 2001; Information Services - an additional telecommunications position, a high speed network program which would transfer GIS document files electronically, internet staffing; and Finance and Risk Management - program consolidation analysis and a budget analyst. Discussion noted that neither the Justice nor District Courts and Alternative Sentencing were represented. Their integrated criminal justice system may require staffing in a year or two. Staffing requests submitted during previous budgets hearings for Alternative Sentencing were added to the list. Training for bailiffs; supplemental mental health program financial support; construction cost controls and estimates; Senior Center expansion resources; annual performance reports for the public which may be handled in the Capitol City Focus; MPO transition status; relocation of the cemetery office; maintenance staffing for the Senior Center; Chamber of Commerce Leadership Committee's mentoring program; and increased group medical costs for both current and retired employees were added to the list.

2. REVIEW OF 1999-00 BOARD GOALS AND BUDGETARY IMPACT (1-2980) - Mr. Berkich highlighted the 1998-99 list of priorities and budgetary impacts. Discussion included Animal Control needs on the current list. Fire Chief Buckley and Health Director Winkelman explained the budgetary concerns encountered when hazardous material spills occur and the need for designated removal personnel, e.g., meth labs. Discussion removed the following items from the list: aggregate assessment; Y2K; commercial design standards; community facilities; aggressive driving/education and enforcement; air quality; and operational money for public safety complex; internet plan; aggregate assessment; broadening all City development services; Carson City 2000 celebration - All-American City designation; legislative contact on issues/priorities; and address standards. Comments clarified alternative living resource to be a juvenile issue and revised "address how we address issues" to be "design a business plan/management/identification process for City issues. Items currently being worked on were listed as: public transportation; regional growth--animal control; access to health care--managed care for working poor/uninsured; Fire department staffing; storm drainage; state and federal mandates both funded/unfunded; youth activities; transit/transportation master plans and funding; entrance master plan; communications/dispatch; city facilities/master plan--public safety plan (planning); tourism and visitor activities--increase bed base hotels; availability of additional funding to meet growing needs; plan for transition--MPO; annual performance report; adequate facilities for the Sheriff; development standards expansion; additional counseling/mental health services/facilities; Year 2000 contingency plan; meeting senior needs; community policing--resources; ordinance enforcement; and address--fire department staffing/ambulance. Discussion indicated that these items should be funded at a level that would accomplish the tasks. The other items on the lists were: affordable housing; library expansion; alcohol/substance abuse counseling; entrance master plan; need for ambulance subsidy; joint meetings with school and hospital boards as well as other counties and state boards/agencies; truancy prevention; juvenile alternative living resource; community notification--legislative mandates/staffing; court orders and need for private contractors for collections; funding--storm drainage; and access to Ash Canyon. Comments indicated that some of these items are being worked on by the private sector, had been overlooked, or had been occurring and should continue to be worked on as time and issues allow.

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Supervisor Livermore suggested that the lists be combined. For example, the library expansion could not occur until funding is available. It should remain on the list or an alternative found. Keeping it on the list provides visibility during the dynamic goals and budgetary processes.

BREAK: A ten minute recess was taken at 12:20 p.m. A quorum of the Board was present when Facilitator Dahlen reconvened the meeting at 12:30 p.m. although Supervisor Bennett was absent as previously indicated.

6. ACTION ON PRIORITIZATION OF ISSUES AND NEEDS; 7. ACTION ON DEVELOPMENT OF GOAL STATEMENTS; AND 8. ACTION ON PRIORITIZATION OF GOALS (2-0085) - Facilitator Dahlen then explained the process which would be used to establish the priorities. This process developed the priorities from the previous listing as: Sheriff's staffing; storm drain facilities; library; economic development position; juvenile facility kitchen; dispatch center; Sheriff's Office Administrative facility; juvenile probation phase 2; 20/20 vision; and district attorney investigator. the Board then established its list of priorities in the following order: Sheriff's staffing; storm drain facility; library; economic development position; juvenile phase 2 and its kitchen remodel; Sheriff's office administrative facility; the dispatch center; 20/20 Vision; parks and facilities maintenance; and the public safety master plan. Discussion on the prioritization of the list indicated that the dispatch center may require funding from more than one year. Mr. Berkich described the duties proposed for an economic development position who would consider land issues in correlation to economic development issues/client-developer recruitment outside the "tool box". Mr. Sullivan felt that this position would reduce the contacts required for new development. Comments also solicited support for other items not on the list and indicated that although the Fire Department staffing had received support during the last budget session, additional support may not occur this year. Discussion ensued on the District Attorney's investigator. As three Board members had supported the investigator, it was assigned position nine on the list after the dispatch center. Board consensus directed that items after it were to be dropped and that the parks and facilities maintenance to be placed on the bottom of staff's list. Staff's list then was to added to the Board's list. It contained: increased GIS resources; Development Services revenues; Fire Department staffing; and improved communications network. Discussion indicated the public safety master plan is in progress and pointed out concerns about the cost of group medical insurance. Mayor Masayko encouraged the participants to continue with the process without consideration for the costs which will be part of the process at a future date. Supervisor Williamson expressed her concern that in the future if the funding levels cannot support all of the priorities that comments acknowledge the funding deficiency rather than the failure to fund the top priority items. She also felt that projects should be completed to the best of the City's abilities before moving forward with other projects. Mr. Berkich indicated that the total costs for the dispatch center will be provided when approval is requested. Mayor Masayko also indicated that just because the Sheriff's staffing is listed as the number one priority does not mean that the Board will make the funding commitment required. The Sheriff should be given first consideration. Balance will be provided. Mr. Heath indicated that there should be funds available based on the budget with a projected five percent sales tax increase and the property tax operating rate increase. The group medical costs will be handled by the time the budget is considered. Supervisor Plank emphasized the need for the Sheriff to take the Board's comments seriously and apply for grants for staffing. This could provide an increase in staffing even if the dispatch center places a high financial drain on funding ability.

(2-0949) Mr. Johns reminded the Board of the comments he had made yesterday regarding the need to develop innovative recycling programs. The Board had committed to developing an ad hoc committee which, purportedly, Supervisor Bennett had agreed to serve on with Health Director Winkelman and himself.

Discussion then critiqued the meeting indicating that the meeting had provided an opportunity to openly discuss the issues and develop an alignment of goals. Suggested improvements included additional colors of ink, earlier distribution of materials, and better seating arrangements for the public. No formal action was required or taken on any of the items. Mr. Berkich and Mayor Masayko thanked the participants for attending.

There being no other matters for discussion, Supervisor Livermore moved to adjourn. Mayor Masayko seconded the motion. Motion carried unanimously. Mayor Masayko adjourned the meeting at 1:30 p.m.

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A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

The Minutes of the Special November 19, 1999, Board of Supervisors Workshop

2000. ARE SO APPROVED ON__February_3__,

_____/s/_____

Ray Masayko, Mayor

ATTEST:

_____/s/_____
Alan Glover, Clerk-Recorder